

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
HAWAII KAI MARINA
COMMUNITY ASSOCIATION**

DATE: Tuesday, February 8, 2005
PLACE: Hawaii Kai Marina Office
Hawaii Kai Shopping Center
TIME: 7:00 PM

Draft

ESTABLISHMENT OF A QUORUM

A quorum was established.

PRESENT: President Jaap Suyderhoud Member-at-Large; Vice-President William Aspengren, Jr. Member-at-Large; Secretary Carl Johnsen – District #9; Treasurer Robert Clark - District #2; Robert Silverstein Member-at-Large; Jane Brown - District #1; Richard Elwell - District #3; Roberta Lutjen – District #4; ; Len Scaduto - District #6; Steve Carr - District #7; Kenton Bradford – District # 12.

EXCUSED: Robert Paine - District #5; Stanford Carr - District #8; Richard Cheski - District #10; Leah Young – District # 11.

BY INVITATION: Beverly Liddle, Marina Manager
Donald Garwood, Association Manager, Metropolitan Management
Lori Jessee, Metropolitan Management

CALL TO ORDER

President Suyderhoud called the regular meeting to order at 7:05 PM.

OWNERS IN ATTENDANCE:

Marian & Jim Grey Gayle Carr Vicki Von Stroheim-Seay

OWNER'S FORUM: None

President Suyderhoud welcomed everyone and thanked them for taking the time to come to the meeting. He requested that Board Members raise their hands and be recognized prior to speaking during discussion times, in order that everyone could be acknowledged and heard. There was an official applause to welcome back Vice President Aspengren, who was out due to medical reasons. President Suyderhoud took a moment to say that on behalf of the Board we are happy to see him return to the Board meeting.

APPROVAL OF MINUTES

The Minutes of the January 11, 2005 Regular Board Meeting were previously mailed to the Board for review. The minutes were amended as follows: Director Carr's statement in the dredging report – 2,000 lbs. to change to 10,500 lbs. Also, to be added KSBE is possibly the responsible party for drain pipe maintenance.

MOTION: A motion was made by Secretary Johnsen, which was seconded, to approve the Regular Board Meeting Minutes of January 11, 2005, as corrected. **Motion carried unanimously.**

TREASURER'S REPORT

Treasurer Clark reviewed the December 2004 financial statement and stated that it does not show the income from the marina fees since it was billed in January 2005. He also stated that the delinquencies have been lowered. The December 2004 financials were adopted as presented by Treasurer Clark, subject to audit.

ASSOCIATION MANAGERS REPORT:

Association Manager Garwood wished all a Happy Fat Tuesday and welcomed Marina Manager Beverly Liddle back from vacation. Garwood reported business as usual; addressing encroachment agreements, dock requests, working with Treasurer to reduce delinquencies to an all time low, and working with President Suyderhoud on different issues which presented themselves over the month.

MANAGER'S REPORT:

1. Marina Manager Liddle's report for January was previously presented to the Board and is on file at the Managing Agent's office.

President Suyderhoud announced that the Marina Manager Beverly Liddle is officially an Association Member due to her recent purchase at the Peninsula development. A nice applause ensued.

COMMITTEE REPORTS

1. COMMERCIAL OPERATIONS COMMITTEE – No report.
2. COMMUNICATIONS & PUBLIC RELATIONS COMMITTEE – No report.
3. DREDGING COMMITTEE – A report from dredging chair Clark addressing the drain pipe is on file as well as a report from President Suyderhoud regarding the spillway.
4. LANDSCAPE COMMITTEE – No report.

5. MARINA USAGE COMMITTEE – Chair Aspengren made special mention of a Joaquin 20.9' boat allowed a ski sticker. The new boat owner signed a statement that the boat (a new type) would be operated without (wake increasing) ballast in the marina. Marina Manager Beverly Liddle stated that they will be monitoring the usage and can revoke the decal at any time if its use will cause excessive wake action.
6. PERSONNEL COMMITTEE – No report.
7. MARINA PROPERTY MANAGEMENT – Chair Johnsen distributed a written report addressing development of the yacht club site, which report will be filed as part of these minutes.
8. MARINA WATER CHEMISTRY COMMITTEE – Chair Silverstein asked for any volunteers to join this committee. Director Bradford volunteered. Chair Silverstein informed the Board that the major expense is for lab work which can be lessened by the number of tests per year. Currently it takes 3-6 months to get the results of each test from UH. Besides the Dept. of Health there is only one other private organization in Hawaii who can conduct the testing. Director Silverstein and Manager Liddle have investigated for possible alternate testing on the Mainland to no avail. Chair Silverstein on recommendation from Director Brown, called a new company which can provide a report in 60-days. This company will be submitting a proposal. In the meantime, President Suyderhoud will consult with the association's attorney about the legal value of conducting water quality testing and the drafting of a disclaimer.
9. WEB SITE COMMITTEE – No report.
10. AD-HOC COMMITTEE – No report.

UNFINISHED BUSINESS:

1. **FUEL FACILITY:** Director Elwell reported that Koko Marina Shopping Center has committed in writing to offer space for the building of a facility and work with HKMCA to see this through. Koko Marina's letter will become a part of this meeting file. Chair Elwell will be meeting with a Costco representative regarding a possible marina fuel facility at their planned gas station on Keahole Street, across from the Towne Center.
2. **DREDGING PERMITS:** President Suyderhoud reported the process is moving forward.
3. **ANNUAL MEETING–DIRECTORS VOTING:** President Suyderhoud requested Association Manager Garwood to explain the procedure for ballot voting for the proxies that are given to the Board. President Suyderhoud commented that rather than by discussing reaching a Board majority vote, the use of secret balloting will continue to be practiced.

NEW BUSINESS:

1. **STEVE CARR MOTION:** Director Steve Carr retracted his motion to have audio recording permissible at all Association Meetings. He felt this option be kept open for future consideration as the attorney agrees and Robert's Rules of Order (RRO) agrees that recording of meetings is an option open to the Board. President Suyderhoud added that he has always been available for any clarification of business conducted during Board Meetings and does review all meeting minutes prior to release with the board packet.

DATE, TIME and PLACE of NEXT MEETING

The 2005 Annual Meeting will be held at Koko Head Elementary School on Tuesday, March 8, 2005 at 7:00 PM. Sign in will begin at 6:00 PM. Board members are urged to attend.

ADJOURNMENT

There being no other business to discuss, a motion was made by Vice President Aspengren, which was seconded by everybody, to adjourn the Regular Board Meeting. The motion carried unanimously and the meeting was adjourned at 8:40 PM.

Carl Johnsen- Secretary

Presented By:

Donald Garwood
Association Manager